



Republic of the Philippines  
Department of Health  
**OFFICE OF THE SECRETARY**

SEP 07 2017

**ADMINISTRATIVE ORDER**

No. 2016- 0042-A

**SUBJECT: Amendment to Administrative Order (A.O.) No. 2016-0042 entitled Guidelines in the Application for Department of Health Permit to Construct (DOH-PTC)**

Pursuant to A.O. No. 2016-0042 entitled "Guidelines in the Application for the Department of Health Permit to Construct (DOH-PTC)," the following provisions are hereby amended:

**IV. DEFINITION OF TERMS AND ACRONYMS**

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Under Section IV.8.:

8. Department of Health-Permit to Construct (DOH-PTC) – a permit issued by DOH through HFSRB to an applicant who will establish and operate a hospital or other health facility, upon compliance with required documents set forth in this Order prior to the actual construction of the said facility. A DOH-PTC is also required for hospitals and other health facilities with substantial alteration, expansion, renovation, increase in the number of beds or for additional services (add-ons) beyond their service capability. It is a prerequisite for License to Operate.

The aforementioned is hereby amended to read as follows:

8. **Department of Health-Permit to Construct (DOH-PTC) – a permit issued by DOH through HFSRB to an applicant who will establish and operate a hospital or other health facility, upon compliance with required documents set forth in this Order prior to the actual construction of the said facility. A DOH-PTC is also required for hospitals and other health facilities with substantial alteration, expansion, renovation, increase in the number of beds, transfer of site, or for add-on services beyond their service capability. It is a prerequisite for License to Operate.**

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V. IMPLEMENTING GUIDELINES

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Under Section V.A.3.a:

- a. Chairperson – Director IV (HFSRB) or may be assigned to any qualified HFSRB personnel/RLED Chief (RO) or may be assigned to any qualified RLED personnel.

The aforementioned is hereby amended to read as follows:

- a. **Chairperson – HFSRB RCED Chief or maybe assigned to any qualified HFSRB personnel, preferably an engineer or architect/RLED Chief (RO) or may be assigned to any qualified RLED personnel.**

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Under Section V.B.7.:

7. Within fifteen (15) working days, the HFSRB or RO shall approve or disapprove the application for a DOH-PTC; inform the applicant of the status of their application whether approved or disapproved; issue the DOH-PTC duly signed by the HFSRB Director or the Regional Director for approved applications; and return the documents together with the findings to the applicant if the application is disapproved.

The aforementioned is hereby amended to read as follows:

7. **Within fifteen (15) working days, the HFSRB or RO shall approve or disapprove the application for a DOH-PTC; inform the applicant of the status of their application whether approved or disapproved; issue the DOH-PTC duly signed by the HFSRB Director III or the Regional Director for approved applications; and return the documents together with the findings to the applicant if the application is disapproved.**

**However, for Level 2 or Level 3 hospitals applying bed capacity of 100 or more, the DOH-PTC shall be duly signed by the HFSRB Director IV.**

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ANNEX-I TERMS AND CONDITIONS OF THE DOH-PTC:

The following statement shall be inserted as item number 5:

5. **That the submission of progress report/status on the construction both for new and existing health facility is required every six (6) months until project completion.**

**All succeeding terms and conditions shall remain and the numbering shall be adjusted accordingly.**

Under item number 7:

7. That any unauthorized deviation from approved floor plans or any violation of the above condition, will be sufficient ground for the revocation of this permit.

The aforementioned is hereby amended to read as follows:

7. **That any unauthorized deviation from approved floor plans or any violation of the above condition, will be sufficient ground for the imposition of sanctions as based from the provisions of Administrative Order No. 2016-0042 and other related issuances.**

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Under Section VIII:

Facilities found violating any provision of these rules and regulations and its related issuances, and/or commission/omission of acts by personnel operating a hospital or health facility under this Order shall be penalized through the issuance of a Cease and Desist Order.

The aforementioned is hereby amended to read as follows:

**Facilities found violating any provision of these rules and regulations and its related issuances, and/or commission/omission of acts by owners/management of a hospital or health facility under this Order shall be penalized through the issuance of:**

- a. **A Cease and Desist Order of the construction if the health facility is new and unlicensed;**
- b. **A Cease and Desist Order of the construction and operation of the area not included in the approved PTC and/or imposition of other sanctions based on other related issuances if the health facility is already existing and licensed.**

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## XI. REPEALING CAUSE

Provisions from previous issuances that are inconsistent or contrary to the provisions of this Order shall be deemed impliedly or expressly amended or revoked.

## XII. SEPARABILITY CLAUSE

In the event that any provision or part of this Order is declared unauthorized or rendered invalid by any court of law or competent authority, those provisions not affected by such declaration shall remain valid and in force.

XIII. EFFECTIVITY

This Order shall take effect fifteen (15) days after its approval and publication in a newspaper of general circulation.

  
**PAULYN JEANE B. ROSELL-UBIAL, MD, MPH, CESO II**  
Secretary of Health